



Coach,

Here are details on how the process will work to contact player families after the event.

As a reminder, the platform we are using to enter ratings during the session is **EvalGenius**.

Each player will be assigned a tryout number, which will be used to identify them throughout the day. This is no different than many other showcases or tryouts, and this is what you will use to observe them and make notes.

After the Showcase Series, we will need a couple days to review the ratings in the system and provide summaries of the player performance data.

However, recognizing that you may want to contact players based on your own notes and observations even before the performance summaries are available, we will facilitate this process using the following steps:

CONTACTING PLAYERS

1. The day before the event, the full list of players will be available to you at this site:
<http://www.evalgeniusapp.com/coaches-and-evaluators/view-results/>
 - a. The same information will be available in the EvalGenius app following this path:
Coaches and Evaluators > Tryouts and Preseason > View Results and Contact Players
2. You will receive an email with a code to login and view the list.
 - a. Here is a sample code: **EGX1WTCCXM**
3. Copy the code from the email and paste it into the form on the website or app and click Search
4. Expand the list of players
5. Using the Player ID, click View Details for the player(s) you are interested in contacting.
6. On the Player Detail Screen, Click Request Info.
7. Complete the form with your information and click Update. A confirmation message will be displayed.

[This video is a walkthrough of this process.](#)

WHAT HAPPENS NEXT?

As soon as you complete this process for each player, the following 2 emails will be sent automatically:

1. The player's parent/guardian will receive an email with the contact info you provide indicating your interest in the player as a potential selection for your team. It will be up to them at that point how to pursue the opportunity.
2. You will receive a confirmation email that the request was sent.

FAQ's

- 1. Am I required to contact players after the event?**
 - You are under no obligation to contact a player. This event is designed to provide exposure to players for you who may potentially fill a roster need. If you encounter such a player on Sunday, you can use the steps above to begin the process of adding them as a member of your team.
- 2. Are parents aware of this communication process?**
 - Yes, parents of players attending the event have received a note explaining this process from their perspective.
- 3. Will all players be available to contact?**
 - The Showcase Series is open to all players whether they are looking for a team or not. As such some families may elect to attend the event for evaluation purposes only. These players will not be available as part of the contact process.
- 4. Will the list of players be shared before the event?**
 - Yes, we will provide the list of players before Sunday. Walkups will obviously not be included.

Additional FAQ's are available at <https://traininglegends.com/showcase-jan2018/>.



